

**KartSport Dunedin – Committee Meeting Minutes
Milners Road Clubrooms
Wednesday 8 June 2011**

1. Welcome

Meeting opened at 7.30

a. Apologies

Chris Dixon, Ray King (lateness)

b. Present

Viv Patrick (Chair), Daniel Harvey, Neil Shearer, Neil Patrick, Morgan Fraser, Barrie Lay, Ross Palmer, Ray King

c. In attendance

Nil

d. Absent

Nil

e. Minutes of previous meeting

Not available

2. Matters arising

- Track fence
Ray King to supply gate for Sunday 12 June working bee, collection to be confirmed.
- E-Text
The meeting resolved to proceed with this facility, providing it is a pay-monthly, pre-pay arrangement.
Action: Viv Patrick to contact Jeremy at Basil North (Mosgiel) to confirm and arrange purchase.
Action: Viv Patrick to arrange for Morgan Fraser to collect product and set up for use.
- Societies Annual Filing
A lack of certainty about whether the paperwork for Dunedin Kart Club's name change has emerged.
Action: Morgan Fraser to contact Poroani Stephens to see if this filing is done and proceed with it, if not.

3. Correspondence

Circulated with agenda

- Late: Inward from Jacinda Patterson re Mainland Trophy replacement (see General Business)
- Discussion: Night Meeting
Noted that the latest rule change, circulated June 1, specifies a permit will be required and criteria apply according to the Track Complex Safety Plan.
Action: Neil Shearer to update Dunedin Track Plan and apply for permit

4. Reports

a. Finance

Previously circulated

The committee agreed that fundraising funds may be used for general expenditure, due to the low balance of funds at present. This decision excludes the use of funding income from charitable trusts.

Move to accept

Neil Shearer

Seconded

Viv Patrick

Accepted

b. Facilities

- There will be a working bee on Sunday 12 June
Action: Morgan Fraser to email members and post on the website
- Clubroom stairs handrail: Neil Patrick to mount this on the building at the Sunday working bee
- Stairs safety hazard: Barrie Lay will organise non-slip surface to be installed
- Earthworks: Neil Patrick to follow up contractor to clear ground on the north side of the track
- Sink-hole: Neil Patrick to contact Kevin Macleod on his return from Australia

c. Club Captain

- Ray King noted some improvement in behaviour would be desirable at race meetings
- Discussion that Rotax Max class may run at an all-in weight at trophy meetings. The committee agreed this would be the case at the Otago Open meeting on 26 June. The Racket 120 trophy will be re-branded for this class
Action: Morgan Fraser to attend to this

d. Race Co-ordination

- Daniel Harvey will take over the role of personnel organisation for non-permitted events.
- Viv Patrick to organise Race Officials for these meetings
Action: Morgan Fraser to email list of positions that need to be filled, and noticeboard 'Officials of the Day' to Daniel Harvey

5. General Business

- Lack of attendance at working bees
Discussion about ways that might be used to encourage people to attend; the use of a membership cost differential suggested. The committee noted any change of this nature would be an AGM matter.
Action: Neil Shearer to investigate options and report back to committee with recommendations
- KartSport NZ Conference (August)
Daniel Harvey and Neil Shearer have agreed to attend. This topic will be discussed fully at the July meeting; committee members are to consider topics and content for Dunedin's presentation.
- 2012 South Island Champs
Action: Neil Shearer to contact Robert Hutton regarding timeframe for application
- First Aid
Course will be run 21st & 22nd June, there are currently 12 people registered to attend
Supply of icepacks is required
Action: Viv Patrick to purchase
- Trophy Replacement
JR Mainland trophy has been damaged in the Christchurch earthquake and the family has contacted the secretary to arrange replacement.
Committee agreed to seek a quote and discuss with the Patterson family
Action: Morgan Fraser to follow-through
Action: Morgan Fraser to forward list of Mainland Trophy winners to Barrie Lay, who will contact recipients.
- Club Lawnmower
Barrie Lay has sourced 4 quotes for replacement; these will be available at the July committee meeting.
Richard Bethune's lawnmower requires repairs; the committee resolves to attend to this immediately
Action: Daniel Harvey to see to repairs
- Otago Motorcycle Club

This club is experiencing difficulty in meeting costs of permit and entry fees for their members. The committee recognises the benefit of supporting the motorcycle club to participate in joint meetings, both financially and to achieve public exposure for both sports. Neil Shearer pointed out that involvement of the motorcycle club at race days significantly benefited income and that cost reduction may be reasonably considered. No decision was reached at this meeting.

The committee resolved to investigate ways to facilitate the motorcycle club's competition at karting club days and to maintain a working communication with that club.

- Purchase of Pit Spaces

The pit space proposal document will be circulated to members immediately (Daniel Harvey).

Discussion about the potential for purchaser's making changes to their site resolved that any such improvements must be submitted to the committee as a written, detailed proposal for approval.

- Stephens family departure

The committee agreed a 'thank you' letter be sent to Poroani and Terry.

Action: Morgan Fraser

6. Meeting close

There being no further business, the meeting closed at 9.15pm

.....
Viv Patrick, Club President

.....
Date

Next meeting: Wednesday July 13, 7.30pm at the clubrooms.