

**KartSport Dunedin – Committee Meeting Minutes
Milners Road Clubrooms
Wednesday 13 July 2011**

- **Welcome**

Meeting opened at 7.32pm

- a. **Apologies**

Neil Patrick

- b. **Present**

Viv Patrick (Chair), Daniel Harvey, Neil Shearer, Morgan Fraser, Barrie Lay, Ross Palmer, Ray King, Chris Dixon

- c. **In attendance**

Nil

- d. **Absent**

Nil

- e. **Minutes of previous meeting**

Amendment: Facilities section; Earthworks – Neil Patrick to contact contractor

Move to accept: Daniel Harvey

Seconded: Neil Shearer

- **Matters arising**

- Track fence

Neil Patrick & Neil Shearer will complete work; working bee scheduled for Sunday 17 July

Action: Morgan Fraser to email/text members to advise working bee

- E-Text

Completed

- Societies Annual Filing

Completed

- South Island Champs

Application required to be filed by August 1, documentation is in hand

Action: Neil Shearer to forward to KartSport NZ by due date

- Club Lawnmower

Repairs have been completed; thanks to Mag & Turbo for making this possible

Further discussion in General Business

- First Aid

Course is completed – 10 people participated.

Supplies to be purchased for club first aid kit

Action: Viv Patrick to replenish supplies

Action: Morgan Fraser to contact participants and formulate roster for remaining 2011 meetings

- DCC Rates

Rates relief form yet to be completed & sent to the council

Action: Neil Shearer to complete

- KartSport NZ Conference

See General Business

- **Correspondence**

Circulated with agenda

Accepted by consensus

- **Reports**

- a. **Finance**

Previously circulated

Accepted by consensus

b. Facilities

- Race Officials have notified work that requires completion before the next meeting:
 - Potholes at the track edge on the exit of the sweeper
 - Tyre wall at ambulance access needs repair & crash bag protection
 - Earthworks; Viv to follow-up with contractor
 - Working bee to attend to this work on Sunday
- AMB noise interference
 - Electronic noise levels during the recent club day are at a point where viability of results may be impacted; a resolution needs to be investigated
 - Action: Barry Lay to look at options to shield wiring for decoder
 - Action: Daniel Harvey to attend to pit space allocation adjacent to the tower
 - Committee agreed to progress the closing-in of the starter's platform; Dunedin Academy, have indicated they could help with building work.
 - Action: Neil Patrick to contact Graham Spenceley to discuss original planning
 - Action: Viv Patrick to contact the Dunedin Academy to discuss assistance, when planning is complete

c. Club Captain

- Noted that new members required mentoring; committee to identify current members to 'buddy' with new members as required

d. Race Co-ordination

- Southern Series – September
 - Permit application has been filed by Invercargill
- Night Meeting
 - Permit application will be made to KSNZ within the next two weeks
 - KartSport NZ requirements will place additional pressure on the ability of the club to meet costs.
 - The committee resolves to apply to Pub Charities for a donation of \$??? toward the cost of on-track lighting.
 - The committee resolves to apply to Bendigo Valley Trust for a donation of \$??? toward the cost of pit lighting
 - The committee resolves to apply to Youth Town for a donation of \$??? Toward the cost of spectator lighting
- 2012 Race Calendar
 - Draft has been completed prior to Conference
 - Action: Daniel Harvey to circulate to committee
- Use of radios
 - Must be used at club days, as a KartSport requirement.

• General Business

- Firewood
 - Schedule of completed deliveries, pending orders & unpaid accounts is required
 - Action: Viv to provide information to Daniel Harvey & Neil Shearer
 - Action: Morgan to send letterhead template to Daniel Harvey for invoicing
- KartSport NZ Conference (August)
 - Documents have arrived from Robert Hutton and will be discussed fully at next meeting, prior to Daniel and Neil's departure
 - Action: Daniel Harvey to arrange flights
- PD Workers
 - Gorse and broom clearing is complete. Workers require firewood to be 'ringed' so they can continue to chop it.
 - This will be a working bee task on Sunday
- Rule Proposal Round
 1. Additions to complex & rating code: No, due to 5-yr timeframe needing new building

2. CIK licence rating: Yes
 3. Starting formation (on dummy grid): Yes
 4. Revving kart engines: No, individual club issue. Additional area requirements
 5. Number plate colour: No
 6. Appeal: No
- Club Lawnmower
Viv Patrick suggested making a funding application for the cost of replacement of the club's lawnmower, and will advise which charitable trust she considers will be approached, at the next meeting.
Action: Neil Shearer to check original cost & age of lawnmower
 - Communication with members
Resolved to circulate minutes to all members with email addresses, in draft format, following each meeting
 - **Meeting close**
There being no further business, the meeting closed at 9.28pm

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Viv Patrick, Club President

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Date

Next meeting: Wednesday August 10th, 7.30pm at the clubrooms.