

# **KartSport Dunedin – Committee Meeting January 8<sup>th</sup> 2011**

## **Apologies**

Daniel Harvey

## **Present**

Viv Patrick (Chair), Chris Dixon, Neil Patrick, Neil Shearer, Ross Palmer, Barrie Lay, Ray King, Morgan Fraser

## **In attendance**

## **Absent**

## **Minutes of previous meeting**

Move to accept – Morgan Fraser / Viv Patrick

## **Matters arising**

AMB Training – Neil S has heard nothing from Volunteering Dunedin, and Viv might have a friend who is interested in learning the system.

Action: Viv to follow up with her friend

Fill plan – No further progress, Hall Bros. have keys

Action: Neil S to create a plan

Completed

## **Correspondence**

Circulated with agenda

Accepted by consensus

## **Reports**

### **a. Finance**

Previously circulated

- Invercargill have not paid for their share of a permit Neil S has spoken to Treasurer about this
- The auditor will have the books for up to three weeks
- Mortgage was dropped in December

Action: Neil S to circulate finance report to committee

Move to accept – Neil Shearer / Viv Patrick

### **b. Facilities**

- Tower bench still hasn't been attended to

Action: Neil P to fix before the next race day

- Pit wall capping's – No further progress

Action: Ross & Barrie to attend to

- Table in the pits is still broken  
**Action: Neil P to source a replacement for the tabletop**

#### **c. Club Captain**

Masters games went well

#### **d. Race Co-ordination**

- First Aid Roster – Rachel Ahlfeld has agreed to plan a first aid roster and to follow up before each race meeting.  
Neil S pointed out that according to the KartSport New Zealand rulebook, the first aider must be specifically designated to that task and have no other role on a race day. Committee discussion indicated that due to lack of numbers and the struggle to find volunteers has resulted in volunteers having multiple roles. Committee will ask Lance Hicky if we can use a volunteer on the gate etc. for first aid.  
**Action: Morgan to send Viv 2011 first aid roster**  
**Neil S to send Viv members phone numbers**  
**Committee to ask Lance for approval at track inspection**
- Race day personnel – Daniel will no longer organise this for club days, Neil S has agreed to do the next meeting but does not intend to do this permanently.  
**Action: Neil S to arrange volunteers for February 26<sup>th</sup>**
- Club Champs Trophies – Committee agreed to buy trophies for position 1-3 all championship grades; Cadet, Junior, Senior light, Senior heavy, Rotax light, Rotax heavy, Open, Masters.  
**Action: Morgan to arrange trophies**

#### **e. South Islands**

- **Colin Smith has drafted a list of officials**
- **Permit needs to be done**
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## **2. General Business**

- AMB loop
- Masters Games review
- Gate Signage – Ross Palmer
- Electric Range – Ross Palmer
- Working bee – Ross Palmer
- Thank you letters – Daniel Harvey
- Behavior issues noted at masters games – Daniel Harvey
- South Islands – Daniel Harvey
- Drain – Daniel Harvey
- Foam Pads – Daniel Harvey

- Old mower – Daniel Harvey

**Meeting close**

9:40